



Department of
Education

2017

SECONDARY ASSISTANCE SCHEME PRIVATE SCHOOLS

Applications close 7 April 2017

GENERAL INFORMATION

The State Government through the Western Australian Department of Education provides an allowance to assist eligible families with secondary schooling costs.

Applications must be completed each school year (annually) applications do not carry forward to future years.

To be eligible for the allowance the parent/guardian must hold a Department of Human Services (Centrelink) or Veterans' Affairs card that represents a statement of income for the family.

The allowance consists of two components:

- \$115 Clothing Allowance paid directly to the parent/guardian.
- \$235 Educational Program Allowance paid directly to the school.

Application is made by the parent or guardian for student/s enrolled in Years 7–12 studying a full-time secondary course at a Western Australian private school.

ELIGIBILITY CRITERIA

Parent or Guardian must hold one of the following cards:

- Department of Human Services (Centrelink) Health Care Card
- Department of Human Services (Centrelink) Pensioner Concession Card
- Veterans' Affairs Pensioner Concession Card

PLEASE NOTE: The only Veterans' Affairs Card that meets the criteria is a blue card that is issued each year and expires in December each year. This card is income means tested.

The parent/guardian must be the holder of a card that is valid some time during first term. The only exception to this is when a student holds their own health care card and has been declared independent by Centrelink (e.g. Living Away from Home). In this instance, a letter of confirmation from Centrelink needs to accompany the application.

The allowance is paid up to and including the year the student turns 18 years of age i.e. students born in 1998 or before are ineligible in 2017.

APPLICATION FORMS

Application forms should not be altered and are to be completed at the school during Term 1 only.

LATE APPLICATIONS

Late applications will only be accepted in extenuating circumstances and must be accompanied with a written explanation.

Eligible interstate or overseas students who are enrolled after first term may apply for the allowance. Date of enrolment must be noted on the application.

PROCESSING OF PAYMENTS

Once the form is completed by the parent/guardian, the school will forward the **original forms** to the address below for processing.

The payment of the Educational Program Allowance is made directly to the school and should be deducted from your school account.

The Clothing Allowance payment will be deposited directly into the parent/guardian's bank account. It can between take between 8 – 12 weeks to receive this payment.

If you change any of your details other than that supplied on the application form, please notify us as soon as possible on 9264 4516.

We will endeavour to have all clothing payments made to the parent/guardian by 30 June 2017.

POST TO

Schools Resourcing and Support Directorate
Department of Education
151 Royal Street
EAST PERTH WA 6004

FURTHER INFORMATION

Telephone: (08) 9264 4516

Email: student.allowances@education.wa.edu.au



Department of Education

2017 SECONDARY ASSISTANCE SCHEME YEARS 7 - 12

\$115 Clothing Allowance - Paid to parent
\$235 Education Program Allowance - Paid to school

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APPLICATIONS CLOSE
FRIDAY 7 APRIL 2017

- Valid to claim with Parent/Guardian card only.
Student cannot claim with own card if living with parent(s).
Not eligible if student born in 1998 or before.
If living as an independent student, letter of proof from Centrelink must be provided.
Please complete form neatly and in block letters and retain a copy at the school.

SCHOOL NAME (Please use school stamp)

PARENT/GUARDIAN DETAILS

Form fields for Parent/Guardian details: SURNAME, FIRST NAME, STREET, SUBURB, POSTCODE, CONTACT PHONE No., E-MAIL

PARENT/GUARDIAN DEPARTMENT OF HUMAN SERVICES (CENTRELINK) CONCESSION CARD DETAILS

- Centrelink Health Care Card (Family Card only NOT Student card)
Centrelink Pensioner Concession Card
Veterans' Affairs Pensioner Card (Blue card only - expires Dec 2016)

CARD No. (CRN OF PARENT/GUARDIAN): (as per Centrelink Card)

Grid for entering CARD No. (CRN OF PARENT/GUARDIAN)

START DATE ON CARD:

Grid for entering START DATE ON CARD

CARD EXPIRY Date:

(must fall on or after first day of Term One)

Grid for entering CARD EXPIRY Date

STUDENT DETAILS

INDEPENDENT STUDENT (Attach letter from Centrelink)

Form fields for Student Details: SURNAME, FIRST NAME, DATE OF BIRTH, YEAR LEVEL

BANK ACCOUNT DETAILS OF PARENT/GUARDIAN (Payments will only be made by EFT)

Name of Account Holder(s):

BSB Number: (6 digits) Account Number: (up to 9 digits)

PARENT/GUARDIAN DECLARATION

- I have not claimed nor do I intend to claim the ABSTUDY School Fees Allowance in 2017.
I have not claimed this allowance for any of these children at another school in Western Australia in 2017.
I authorise the Department of Human Services (Centrelink) to verify my current benefit status and other pertinent details to gain this entitlement.

I DECLARE THE ABOVE TO BE TRUE AND CORRECT AND AM AWARE THAT IT IS AN OFFENCE TO PROVIDE FALSE OR MISLEADING INFORMATION

PARENT/GUARDIAN SIGNATURE: DATE:

WITNESS DECLARATION (Concession card must be sighted and witnessed at attending school)

I have sighted the claimant's card and confirm the details provided are correct and no other application has been submitted for students listed on this form.

PRINT NAME OF WITNESS WITNESS SIGNATURE POSITION HELD DATE

If the form is completed and dated prior to the start of Term 1 complete the commencement confirmation below (tick box and enter current date).

I confirm that the above student(s) has/have commenced at this school in Term 1, 2017 DATE: